

SELF-EMPLOYED PERSON – DECLARATION OF RELEVANT INCOME

To: Pension Services (Manulife RetireChoice)
Bank Consortium Trust Company Limited
18/F Cosco Tower, 183 Queen's Road Central, Hong Kong

I, _____ of HKID Card / Passport No. _____, a participating self-employed person of the Manulife RetireChoice (MPF) Scheme ("the Plan"), hereby confirm my relevant income to the Plan Trustee (Bank Consortium Trust Company Limited) as follows:

Please complete both Section One & Section Two

Section One – Contribution Frequency

(Please only **ONE** option)

I elect to make mandatory contributions to the Plan for the financial year _____ / _____ based on the following frequency:

1. Yearly, commence on 1 July of each year to 30 June next year. Payment date will be on or before the last day of the contribution period.

Or

2. Monthly, commence on 1st day of each month to the last day of the month[#]. Payment date will be on or before the last day of the contribution period.

[#] Should you want to change the contribution period, please contact Manulife MPF Members' Direct at 2298 9000.

Section Two – Confirmation on Relevant Income

(For option 1 to 5, please only **ONE** option)

1. I enclose a copy of the most recent Notice of Assessment of the year _____ to _____ for the calculation of the mandatory contributions amount.

Or

2. I declare my relevant income as equivalent to the maximum level of relevant income as defined in the Mandatory Provident Schemes Ordinance.

Or

3. My income assessment is not available due to the following reason(s):

I do not have previous Notice of Assessment for my business which commenced on _____.

I have been advised by the Inland Revenue Department ("IRD") that I do not need to submit a Tax Return for the previous year. A copy of the letter from IRD is attached.

Others, please specify _____.

I understand that if I cannot provide the most recent Notice of Assessment or other evidence, my relevant income will be presumed to be the same as the Basic Allowance as defined in the Inland Revenue Ordinance.

Or

4. I enclose a copy of the most recent Notice of Assessment; however:

the Notice of Assessment was issued more than 24 months ago,

Or

I have objected under s.64 of the Inland Revenue Ordinance to the Notice of Assessment or have appealed against that notice,

and I declare that my assessable profits for the preceding year is HK\$ _____, and this amount shall be used as my relevant income.

Or

5. I, base on this declaration form or the enclosed evidence, declare that my assessable profit for the preceding year of assessment is HK\$ _____.^{*} I declare that this amount shall be used as my relevant income.

** In an event where the amount declared herein is inconsistent with any evidence submitted, the amount declared herein shall prevail.*

Section Three – Declaration

I declare to the best of my knowledge and belief that the information given in this form and the attachments are true and correct. I agree that the information provided in this form supersedes any inconsistent information containing in the Schedule to the Participation Agreement of the Plan.

Dated this _____ day _____

Signature of the Self-employed Person

Name: _____

Company Code: _____

Should you have any questions when completing this Form, please feel free to contact Manulife MPF Members' Direct at 2298 9000.

BCT use only 銀聯信託專用:	Document Received Date:	Inputted By:	Checked By:	Remarks:
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