

Set up automatic premium payments in 4 simple steps



Just set up autopay by logging in to your Manulife customer account and completing a direct debit authorization with your bank online anytime, anywhere.

Eligibility

- For **policies issued in Hong Kong** only and not applicable to Investment-linked assurance scheme (ILAS) policies
- For the purpose of paying **renewal premium**
- For **new setup of autopay** (i.e. payment method changed from direct billing to autopay) **or change of existing autopay bank account number**

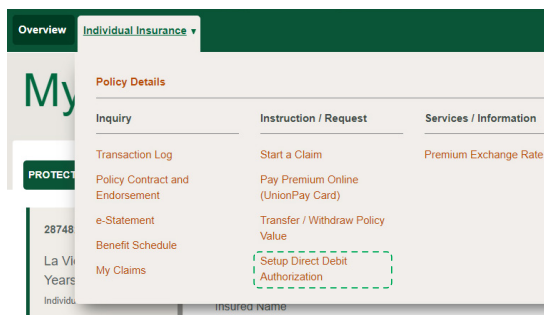
Notes:

Not applicable to joint-owners policies / company-owned policies / policies not required for premium payment (including fully paid up, with premium waiver, on premium holiday) / policies with dividend option or coupon option for premium reduction.

Bank Account Requirement

- Only **policyowner's own bank account** is acceptable
- **Bank account is in HKD currency**

1 From the menu bar, select Individual Insurance > Instruction / Request > Setup Direct Debit Authorization



2 Select policy

Manulife 宏利

Set up direct debit authorization

Select policy

Customers holding policies other than Investment-Linked Assurance Schemes ("ILAS") can set up online Direct Debit Authorization from **HKD bank account**. For ILAS policies or bank account in non-HKD currency, please submit **Direct Debit Authorization Form** to us.

La Vie, Paid Up in 15 Years	
Policy number	
Insured name	Premium due date
PU QA	Nov 15, 2021

La Vie, Paid Up in 15 Years	
Policy number	
Insured name	Premium due date
PU QA	Feb 15, 2022

Important Note: Not applicable for ILAS policies or non-HKD bank accounts. DDA form submission is required

Only eligible policies will be shown.

3 Complete the following 5 information

Set up direct debit authorization

Policy details

La Vie, Paid Up in 15 Years
Policy number

Insured name PU QA	Premium due date Nov 15, 2021	Premium HKD 14,702.40 Quarterly
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Bank and account holder information

Account holder must be the same as policyowner: PU QA

A Bank name (bank code) AGRICULTURAL BANK OF CHINA LIMITED (...	B Branch code 123	C Account number 123123123
D Type of identity document HKID	E HKID number A1234567	
The autopay debit day 3 (Quarterly)	Name of party to be credited Manulife (International) Limited	

Estimated autopay effective month: Jan 2022

Please note that it may not be effective before your next premium due date. You are required to settle any premium and levy due before the effective date by other means.

The default autopay debit date and effective month will be shown.

A Select bank name and bank code
Enter the following:

B Branch code

C Account number

D Type of identity document (HKID, passport)

E Identity document number

4 Review, agree to terms & conditions, and click Submit

Review information

Policy details

La Vie, Paid Up in 15 Years
Policy number

Insured name PU QA	Premium due date Nov 15, 2021	Premium HKD 14,702.40 Quarterly
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Bank and account holder information

Account holder must be the same as policyowner: PU QA

Bank name (bank code) AGRICULTURAL BANK OF CHINA LIMITED (222)	Branch code / Account number 123-123123123
Type of identity document HKID	HKID number A1234567
The autopay debit day 3 (Quarterly)	Name of party to be credited Manulife (International) Limited

Estimated autopay effective month: Jan 2022

Please note that it may not be effective before your next premium due date. You are required to settle any premium and levy due before the effective date by other means.

Important notes:

- Bank account holder must be the policyowner. Joint account will not be accepted. If required, please submit **Direct Debit Authorization Form** to us.
- From January 01, 2018, the Insurance Authority of Hong Kong has started to collect a levy on premiums of Hong Kong insurance policies.
- Premium and levy amount will be debited from your bank account through autopay. We will start to collect premium and levy through autopay through the above designated bank account from the said effective date. It normally takes **8 weeks** for autopay to set up. You are required to settle any premium and levy due before the autopay effective date by other means or if you have current autopay arrangement, the due amount will be debited from the said account until the new set up is effective.
- Premium amount to be debited will be net of any eligible bonus and discounts.
- Requests received at or before 9:00 p.m. Hong Kong time on a business day shall be handled within the same business day whereas those received after 9:00 p.m. Hong Kong time on a business day shall be handled on the next business day.
- The autopay debit will be processed at midnight (00:00 a.m.) on the payment date indicated or if such date falls on a non-banking day, the following banking day.
- Upon successful completion of this autopay setup request, payment method will be changed to autopay and any existing autopay arrangement will be superseded accordingly from the effective date of the new arrangement.
- Any overdue premium and levy (excluding loan repayment and top up premium) will be re-debited automatically on next month's debit date. It is applicable to payment mode of monthly, quarterly, semi-annually and annually. For example, if the original autopay debit date for the policy premium is 3rd June but it's not settled due to insufficient fund, such unsettled premium and levy will be re-debited on the same debit date of the following month (i.e. 3rd July), regardless of which payment mode is selected. If you would like to change the auto re-debit arrangement, please contact your insurance advisor or call our Customer Service Hotline on (852) 2510 3941.

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Terms and Conditions and Notice to Customers relating to the Personal Data (Privacy) Ordinance

We understand that you are required to read and agree to the Terms and Conditions and Notice to Customers relating to the Personal Data (Privacy) Ordinance before you can proceed with the direct debit authorization. The HK Dollar equivalent will be based on the current exchange rate at the time the debit is processed by Manulife. Because of possible fluctuation in the currency exchange rate, I agree to hold Manulife responsible for any loss caused by any diminution in the value of the Hong Kong currency. I understand that Manulife reserves the right to either cancel this authorization if there is insufficient fund in the policyholder's account indicated or to execute a payment mode change.

5. I understand that this authorization shall have effect until further notice. I agree that any notice of cancellation or variation of this authorization which I may give to my Bank shall be given at least two working days prior to the date on which such cancellation or variation is to take effect. I understand that, if not being the policyowner named under the said policy, shall claim no right or interest in any policy values or account balances of the said policy.

6. I am required to update Manulife immediately on any changes of my personal information provided on this request. I am obliged to supply the information required, which is a condition precedent to process my direct debit authorization.

7. I understand and agree that my data may be transferred to my Bank for the purpose of processing my direct debit authorization and/or any relevant regulatory bodies to enable them to carry out their regulatory functions.

8. I declare that I have read the Notice to Customers relating to the **Personal Data (Privacy) Ordinance** ("Notice"). I understand and agree to the Notice.

I have read and agreed to the Terms and Conditions and Notice to Customers relating to the Personal Data (Privacy) Ordinance.

Submit

Your instruction has been **successfully submitted**.

Reference number: 100186

Instruction details

Date/time of submission	Dec 18, 2020
Policy name	La Vie, Paid Up in 15 Years
Policy number	

Bank and account holder information

Account holder name	PU QA
Bank name (bank code)	AGRICULTURAL BANK OF CHINA LIMITED (222)
Branch code / account number	123-123123123
HKID number	A1234567
The autopay debit day	3 (Quarterly)
Name of party to be credited	Manulife (International) Limited
Estimated autopay effective month	Jan 2022 Please note that it may not be effective before your next premium due date. You are required to settle any premium and levy due before the effective date by other means.

Notification message

We will send a notification to your contact information below to confirm your submission.

You can go to "My Portfolio > Individual Insurance > Transaction Log" to view your instruction record.

Please close this page to exit, or go back to the [Set up direct debit authorization](#) if you want to set up for another policy.

You will receive SMS and email acknowledge upon online submission. You can also view the transaction log on customer website for DDA set up. Confirmation letter will be sent to customers as usual when setup is successful.