



Manulife MPF

Welcome to join Employer Administration Workshop 2019

Venue: 1/F Computer Room, Hong Kong Productivity Council, 78 Tat Chee Avenue, Kowloon Tong

Event Date	Time	Content
March 29, 2019 (Friday) May 24, 2019 (Friday) July 19, 2019 (Friday)	3-5 pm	<ul style="list-style-type: none"> Administration Walkthrough Commonly use Forms A Journey to our Cont-X and e-Platform E-enrollment



Cont-X Demo

The workshop will be conducted in **Cantonese**.

Enrollment Method

- To enroll, please call Manulife Employer Hotline at (852) 2108 1234 during service hours¹ (**press 1,1,0 to contact our customer service officers**) for immediate result of your enrollment.
- Reminder emails** will be sent to customers in the event month.
- Enrollment cut-off date would be two working days before the event takes place.
- Seating is limited.** We offer 2 seats for the same seminar to each participating employer on **first come first served** basis.

Note:

1. Service hours of the hotline are from 9am to 6pm Monday through Friday. Operation will be suspended on Saturdays, Sundays and Public Holidays.

Important Note:

For safety reason, the seminar(s) will automatically be cancelled without further notice if Tropical Cyclone Signal No. 8 or above, or Black Rainstorm Warning remains hoisted / is announced to be hoisted by the HK Observatory at or after 11:00 am on the seminar date(s). In such events, we will inform registrants of the details of the postponed workshop(s) as soon as possible.

In case of any dispute regarding this event, Manulife reserves the right of final decision.